**2016 Black Senior Alliance**

**Program Book Order Form**

To purchase the items featured in the Commencement packet, please return the following form and payment no later than:  ***Aril 1, 2017***. *Submissions postmarked after this date will be returned*

Graduate Name:

Your Name:

Email Address:

Phone Number:

*.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Price** |  | **Quantity** | **Total** |
| **Program Ads** |
| *Full Page Ad* | *$50* | x |  |  |
| *1/2 Page Ad* | *$25* | x |  |  |
|  |
| ***subtotal:*** |  |
| **TOTAL included with this form:** |  |

**Instructions for Ad Submission**

-Select the ad size you wish to purchase; then, create your ad, submitting a Word or PDF document to wustl.bsa@gmail.com.

- See “Order Form and Payment submission” section for details on payment

- Print a copy of your advertisement to assure the quality (blurry photo, blurry text, etc) meets your standards

**Order Form and Payment Submission**

Finished advertisements (Word or PDF) will be submitted to wustl.bsa@gmail.com.

Subject line “Your Graduate’s Name- Ad Submission.” In the body, please specify the size ordered.

Please note that we still need to receive your check or money order by the deadline to process your order. Electronic submission of the ad must be sent and order forms and payments **must be postmarked by Saturday, April 1st, 2017**. Please do not send cash. Please mail this order form along with a **check or money order** made payable to *The Black Senior Alliance* to:

The Black Senior Alliance

Student Union

Washington University in St. Louis

One Brookings Drive

Campus Box 1128

St. Louis, MO 63130

*Please contact* wustl.bsa@gmail.com *for questions, comments, or concerns.*